

Development of Corrective Action Plan (CAP)

EH&S Peer Review

Commitments 23 & 25 of DNFSB Recommendation 2004-1

- I. Identify Themes for Improvement
CAP Development Team Meeting COB 3/17
- II. Summarize and Consolidate Themes from Backlook Review of Incident Reports and Peer Review Report
CAP Working Group COB 3/24
- III. Augment Peer Review Report Issues with Validated Lab-wide Issues from Step II: Extent of Condition Review
 - Prioritize issues for inclusion in CAP or for further extent of condition review
CAP Working Group COB 3/28
CAP Development Team Review and Validation COB 3/31
- IV. Consolidate Issues into Actionable Categories Based on ISM Principles
Use Peer Review Report as a Foundation
 - Consolidate and Designate CAP Team Categories and Leaders based on Actionable Items
CAP Working Group COB 4/10
CAP Development Team Review and Validation COB 4/14
 - Solicit Input from Division Directors: Is this the right set?
Director Steve Chu Letter Division Directors COB 4/18
Reponses COB 4/25
 - Revise List and Teams as Needed
CAP Working Group COB 4/26
CAP Development Team Review and Validation COB 4/28
- V. Develop Corrective Actions with Links to ISM Five Core Functions and DNFSB Commitments 23 and 25
 - CAP Teams – First Draft of Corrective Actions COB 5/12
 - Solicit Input from Laboratory Community via Division Directors
Director Steve Chu Letter to Division Directors COB 5/16
Response COB 5/26
 - Revise Actions and Submit CAP to DOE/BSO COB 6/1